

February 14, 2017

***Revitalization Specialist***

**APPOINTED BY:** Regional Membership Director  
**ACCOUNTABLE TO:** Regional Membership Director  
**TERM:** 1 year appointment

**Responsibilities:**

- Delivers assessment tools to chapters in danger of losing their charters due to loss of membership/declining numbers
- Helps chapters make a decision whether to enter Revitalization or to dissolve
- Develops a plan, in conjunction with the Regional Education Team, to teach chapters in revitalization ways to attract new members and retain existing ones
- Meets with the Membership Resource Staff as requested

**Each Resource Staff member is responsible for:**

- Maintaining comprehensive records and forwarding materials to her successor
- Training her successor
- Providing budget information to the appropriate Regional Director
- Contributing to, and implementing her assignments from, the Long Range Strategic Plan
- Maintaining contact with other regional and International personnel as appropriate
- Appointing additional staff to assist with the implementation of responsibilities, after consulting with the appropriate Regional Director

**Position Expectations:**

- Strong organizational skills
- Strong verbal and written communication skills
- Ability to work independently and within groups
- Problem-solving and decision making skills
- Working knowledge of Revitalization process
- Ability to manage moderate stress in meeting deadlines and working with varying personalities
- Ability to attend regional events; some travel expected